



## Group Visit Risk Assessment 2018

At Finkley Down Farm the Health and Safety of our visitors is our number one priority. It is important that your group leader carries out your own risk assessment relevant to your visit. To arrange a complimentary visit to carry out your own risk assessment please phone 01264 324 141.

	<b>Hazard</b>	<b>Exposure</b>	<b>Risk</b>	<b>Preventative Measures</b>
<b>Uneven surfaces</b>	Sprains, Falls	Rare	Med	Site is fairly level. Rabbit control. Rabbit holes filled in.
<b>Litter left</b>	Sharp objects	Rare	Med	All litter regularly picked up.
<b>Traffic</b>	Injury	Med	Med	Signage to slow traffic and speed bumps.
<b>Children wandering off</b>	Injury	Rare	Med	Correct ration for groups should be in place. Lost Children policy in place.
<b>Animal transferable diseases such as E-Coli. Ingestion of germs after touching animals or animal faeces.</b>	Infection, Sickness	Low	High	<ul style="list-style-type: none"> <li>• Manure heap kept away from public.</li> <li>• Sick animals kept away from public.</li> <li>• Site kept clean and tidy.</li> <li>• Animal pens cleaned out regularly.</li> <li>• Healthy stock maintained via good husbandry &amp; treatment of illnesses.</li> <li>• Picnic tables scrubbed to reduce risk of contamination.</li> <li>• Regular pest control visits.</li> <li>• Hand washing signs.</li> <li>• Staff to issue hand washing instructions with activities.</li> <li>• Hand washing facilities.</li> <li>• Eating areas away from animals.</li> </ul>
<b>Pregnant women- Infection from sheep and goats that could cause miscarriage.)</b>	Infection Miscarriage	Rare	Med	Warning signs. Avoid contact with sheep and goats.
<b>Blue tongue, Foot &amp; mouth</b>	N/A	Rare	N/A	No risk to humans can be contracted by animals only. Staff aware of symptoms.
<b>Bird Flu</b>	Infection	Rare	Med	All Defra instructions will be followed if there is an outbreak in wild birds in

				the local area.
<b>TB</b>	Infection	Rare	Med	All cattle regularly tested. Never been positive.
<b>Allergic Reaction</b>	Rash	Rare	Low	Teacher to be aware of children with allergies. Sign in 'Rabbit Barn' and stables. First aiders aware.
<b>Animal – Kicks &amp; Bites</b>	Bruises Cuts	Rare	Low	<ul style="list-style-type: none"> <li>• Animals considered high risk removed from public.</li> <li>• Signs warning pigs and donkeys can bite.</li> <li>• No feeding of pigs, donkeys and ponies.</li> </ul>
<b>Broken fencing, Picnic tables</b>	Cuts, Splinters	Rare	Low	Daily visual check. Repairs carried out immediately.
<b>Playground Equipment</b>	Falling off equipment, faulty equipment, bruises, cuts and sprains	Med	Med	<ul style="list-style-type: none"> <li>• All equipment weekly checked.</li> <li>• Annual inspection by suppliers.</li> <li>• Parental supervision advised on signs.</li> <li>• Appropriate safety surfaces installed.</li> </ul>
<b>Go carts, pedal tractors and other vehicles. Impact from other vehicles</b>	Falling off, trapped fingers, bruises and cuts	Med	Med	<ul style="list-style-type: none"> <li>• All equipment weekly checked.</li> <li>• Annual inspection by suppliers.</li> <li>• Parental supervision advised.</li> <li>• Staff make regular checks looking for and monitoring children's behaviour.</li> </ul>
<b>Large vintage tractors</b>	Falling off, trapped fingers, bruises and cuts	Med	Med	<ul style="list-style-type: none"> <li>• All equipment weekly checked.</li> <li>• All moving parts welded to prevent movement.</li> <li>• Any sharp edges removed.</li> <li>• Signs controlling the number of children on one tractor.</li> </ul>
<b>Trampolines</b>	Falling off, impact from other children, sprains and bruises	Med	Med	<ul style="list-style-type: none"> <li>• Nets around trampolines preventing children from falling off.</li> <li>• Max 4 children at one time.</li> <li>• No adults.</li> <li>• Clear signage of rules.</li> <li>• Regular checks on equipment.</li> <li>• Staff to make checks on children's behaviour.</li> <li>• Supervision during very busy periods.</li> </ul>

<b>Sand Pit</b>	Sand in eyes	Rare	Low	<ul style="list-style-type: none"> <li>• Parental supervision necessary.</li> <li>• Eye wash in first aid kit.</li> <li>• Removal of child if persistent.</li> <li>• Signage in place.</li> </ul>
<b>Fire</b>	Burns Smoke inhalation	Rare	High	<ul style="list-style-type: none"> <li>• No smoking allowed on farm.</li> <li>• Fire extinguishers in all buildings.</li> <li>• Regular electrical checks.</li> <li>• Evacuation procedure in place</li> </ul>
<b>Major incident</b>	Terrorist attack Major fire	Rare	High	<ul style="list-style-type: none"> <li>• Evacuation procedure in place.</li> <li>• Tannoy speaker system to direct customers.</li> <li>• Staff equipped with radios.</li> </ul>
<b>Water supply (private)</b>	Illness	Rare	Med	<ul style="list-style-type: none"> <li>• Regularly tested by local council.</li> <li>• Chlorination system in place.</li> <li>• The water is safe to drink.</li> </ul>
<b>Trees</b>	Injury from falling tree branches	Rare	Med	Trees inspected annually by tree surgeon.

### Moody Cow Café Risk Assessment

	<b>Hazard</b>	<b>Exposure</b>	<b>Risk</b>	<b>Preventative Measures</b>
<b>Food contamination (i.e. salmonella, E-Coli)</b>	Illness	Rare	Med	<ul style="list-style-type: none"> <li>• Fridge / freezer temp records.</li> <li>• Cleaning Schedules.</li> <li>• Hand washing for staff.</li> <li>• Staff food and hygiene trained.</li> <li>• Food service temperature control.</li> <li>• Reputable suppliers used.</li> <li>• Stock date rotated, out of date food discarded.</li> </ul>
<b>Wet floor</b>	Slipping and injury	Rare	Med	Display board used when necessary.

<b>Furniture (wear and tear)</b>	Injury and splinters	Rare	Med	Repairs carried out immediately or furniture removed.
<b>Hot Drinks</b>	Burns	Med	Med	Public not allowed behind service area.
<b>Unstable items on shelves</b>	Bruises and cuts	Rare	Med	Re-arrange to make safe.
<b>Sell by dates of food</b>	Illness	Rare	Med	Items out of date removed.
<b>Blocked gangways</b>	Falling	Rare	Med	Obstructions removed as soon as possible.

### Greedy Goat Gift Shop Risk Assessment

	<b>Hazard</b>	<b>Exposure</b>	<b>Risk</b>	<b>Preventative Measures</b>
<b>Unstable items on shelves</b>	Bruises and Cuts	Rare	Med	Re-arrange to make safe.
<b>Sell by dates of food</b>	Illness	Rare	Med	Items out of date removed.
<b>Blocked gangways</b>	Falling	Rare	Med	Obstructions removed as soon as possible.